## This is what PHES does

PHES takes care of this, so our associations don't have to:

PHES gets the best deal possible for our associations when buying:

## PHES staff collaborate to deliver:

Governance	Central Services	Procurement	Joint SIO Working	Events / Meetings
Board of Directors	Finance	HR Advice	Joint voice to the sector	Team Meetings
Data Protection	Payroll	Legal Advice	Joint consultation responses	Board Meetings
Insurance	IT	HESA Licence	Creative and Design	ED Meetings
Audit	Website/Database Development	Software licences	New Members	E-Learning Platform
Companies House Admin	Member Database	IT Equipment	Digital Strategy Group	Joint events and conferences
Finance returns (VAT, CT, Stat)	Membership Officers	Venue hire	Data Strategy Group	Action Learning Sets
Internal processes/workflows	Office Space / Management	Subscriptions and Journals	L&D Group	Christmas Meal
Business Continuity	BI Reporting		Joint exec/chair meetings	
	Annual Subscriptions			
	HR			
	Health and Safety			
	First Aid			
	Bank Accounts			
	Postage, Printing, Stationery			PH
	Laptops/Telephones / Mobiles			Professional



PHES connects great ideas and great people to inspire excellence within the HE association community

Expert knowledge

Financial Operations Manager

Professional and social support

20+ colleagues to work with

**Procurement Specialist** 

Managing Director

ICT Manager

Tax Specialists